

**STERLING MUNICIPAL LIGHT DEPARTMENT  
MEETING MINUTES**

**Tuesday, November 18, 2008**

**BOARD MEMBERS:** Richard Sheppard, Chairman  
Arthur J. Coughlin, Sr. – Clerk  
Kenneth I. H. Williams – Board Member

**SMLD MANAGER:** John Kilgo, Jr.

**MINUTES:** Sandy Pellecchia

Richard Sheppard (Sheppard) opens the meeting at 5:03 p.m.

**APPROVAL OF THE AGENDA**

Williams makes a motion to approve the Tuesday, November 18, 2008 agenda as written. Seconded by Coughlin. Role call: Coughlin, aye. Williams, aye. Sheppard, aye. Approved by the Board.

**APPROVAL OF MINUTES**

Williams makes a motion to approve the Tuesday, October 21, 2008 regular session Sterling Municipal Light Department Board Meeting Minutes with corrections. Seconded by Coughlin. Role call: Coughlin, aye. Williams, aye. Sheppard, abstains. Approved by the Board.

**CUSTOMER COMMENTS**

Williams asked Kilgo if there is a decrease in payments and Kilgo answered no, and that there is a monthly process in place, which monitors arrears with SMLD customers.

Sheppard advises the group that the SMLD has lost customer David Comeau (Albright Technologies) on Albright Road in Sterling, MA to the town of Leominster, MA.

**FINANCIALS**

October sales are down for two reasons: the degree-days are below the norm and there are a few less read days versus last year too. The readings will be caught up in December. YTD

kWhs are down 2.5%. Kilgo advised the group that he inquired with both MMWEC and NEPOOL and they are also down about the same amount with overall kWh production. Dollars are up. The average system load factor is holding strong at 66.2%.

#### **OTHER BUSINESS**

Sheppard asks Kilgo where are we at with the Berkshire Wind Project. Kilgo says we are moving forward. The key now is ordering the wind turbines. We want to be on-line by end of 2010.

#### **MOTION TO EXECUTIVE SESSION**

**Williams makes a motion to go into Executive Session per MGL Chapter 164, Section 47D to discuss proprietary information to return to open session. Coughlin seconds the motion. Role call. Coughlin, aye. Williams, aye. Sheppard, aye. Approved by the Board.**

The Board goes into Executive Session as of 5:18 p.m.

#### **RETURN TO OPEN SESSION**

The board returns to open session at 5:45 p.m.

**Sheppard makes a motion to approve and support the Sterling Municipal Light Department Wholesale And Retail Competition Proclamation 2008. Williams seconds the motion. All in favor? Coughlin, aye. Williams, aye. Sheppard, aye. Approved by the Board.**

The proclamation is signed by the SMLD Light Board.

#### **NEXT BOARD MEETING**

The December 2008 board meeting will be held on Tuesday, December 16, 2008 at 5:00 p.m.

#### **MOTION TO ADJOURN**

**Williams makes a motion to adjourn the meeting at 5:52 p.m. Coughlin seconds the motion. All in favor? Coughlin, aye. Williams, aye. Sheppard, aye. Approved by the Board. The meeting is adjourned at 5:52 p.m.**

**ATTEST:** Arthur J. Coughlin, Sr.  
Arthur J. Coughlin, Sr., Clerk

**DATE:** 02-22-09