

**STERLING MUNICIPAL LIGHT DEPARTMENT  
MEETING MINUTES**

**Tuesday, March 30, 2010**

**BOARD MEMBERS:** Richard Sheppard, Chairman  
Arthur J. Coughlin, Sr., Clerk  
Matthew Stelmach, Third Member

**SMLD MANAGER:** John Kilgo, Jr.

**MINUTES:** Christine Arsenault

**Customers:** Mike Forance, Sterling, MA  
George Pape, Sterling, MA  
Nancy Perry, Sterling, MA  
Mike Rivers, Sterling, MA

Richard Sheppard (Sheppard) opens the meeting at 5:01 p.m.

**APPROVAL OF THE AGENDA**

**Arthur J. Coughlin, Sr. (Coughlin) makes a motion to approve the March 30, 2010 agenda as written. Seconded by Matthew Stelmach (Stelmach). Unanimously approved by the Board.**

**APPROVAL OF MINUTES**

**Coughlin makes a motion to approve the Tuesday, February 23, 2010 regular session Sterling Municipal Light Department Board Meeting Minutes. Seconded by Sheppard. Unanimously approved by the Board.**

**CUSTOMER COMMENTS**

George Pape (Pape) states that the January board meeting minutes announced in open session that the manager got a 7.6% increase during discussions in Executive Session. Sheppard replies that John Kilgo (Kilgo) presented the numbers and figures during the Executive Session, which contained confidential/proprietary information. Pape asked if the Manager was reviewed in Executive Session and he was told by the Chairman that yes he was. Pape

asks if it was a violation of open session. Sheppard replied that we returned to Open Session and announced the increase.

Pape asks about the five vehicles that are being used by some of the employees and should they file an IRS return. Kilgo states that they are company vehicles, with company license plates, used for after hours call-ins only. Kilgo further states that this has been reviewed and the vehicles are not for personal use. Further discussion was held.

Forance asks about the policy of easements on property when installing another pole on a private road. Is the SMLD supposed to notify the neighbors prior to the work being done? Forance further states that the location of the pole is directly across from his house and would have liked it moved 5 feet one-way or the other. Kilgo states that the SMLD has the right to serve the private roads in town and has easements to serve each property. He further states that the SMLD will do their best to notify the neighbors and in his situation the pole was placed on someone else's property. Further discussion was held. Forance asks for a copy of the easement policy. Kilgo will have a copy of the easement sent to Forance.

## **FINANCIALS**

Kilgo notes that the 2010 kWh are down 3% and sales up 0.5 % versus 2009. The load factor was 70%. March kWh should be 2 to 3% over last year. Sheppard states that we will be looking at approximately 56,000,000 kWh for 2010. Kilgo replies that we will have to see what the rest of the year brings. Discussion was held about the discount.

## **OTHER BUSINESS**

A short discussion was held regarding the Wind farm and the progress. Kilgo states that it is the same and has not progressed.

## **MOTION TO EXECUTIVE SESSION**

**Coughlin makes a motion to go into Executive Session per Chapter 164 Section 47D to discuss proprietary information, confidential information and business strategies and to**

**return to open session only to adjourn. Stelmach seconds the motion. Role call. Coughlin, aye. Sheppard, aye. Stelmach, nay. Approved by the Board.**

The board goes into Executive Session as of 5:23 p.m. The board returns as of 5:41 p.m.

**NEXT BOARD MEETING**

The May board meeting will be held on Tuesday, May 25, 2010 at 5:00 p.m.

**MOTION TO ADJOURN**

**Sheppard asks for a motion for the Light Board to adjourn the meeting. Coughlin makes the motion and Stelmach seconds it. Unanimously approved by the Board. The meeting adjourns at 5:42 p.m.**

ATTEST: Arthur J. Coughlin, Sr.

Arthur J. Coughlin, Sr., Clerk

DATE: 05-21-2010