

2020-03-11  
STERLING MUNICIPAL LIGHT DEPARTMENT  
REGULAR SESSION  
MEETING MINUTES

DATE: MARCH 11, 2020

LOCATION: SMLD Building  
Rear Board Room  
50 Main Street  
Sterling, MA 01564

BOARD MEMBERS: Joseph Curtin (Curtin), Chairman  
Brian Pierce (Pierce), Vice Chairman  
Eric Darlington (Darlington) Clerk

SMLD STAFF: Sean Hamilton (Hamilton), Manager

MINUTES: Eric Darlington

ATTENDEES:

5:00 p.m. Meeting called to order, Chairman Curtin stated that the meeting is subject to audio recording - **Roll Call Attendance, Curtin present, Pierce present, Darlington present**

PLEDGE OF ALLEGIANCE

Board members in attendance pledge allegiance to the flag of the United States of America

SAFETY ANNOUNCEMENT

Hamilton announced all exit locations and defibrillator location

APPROVAL OF AGENDA

**Darlington made a motion to approve at written**, Pierce seconded, no discussion, Curtin aye, Pierce aye, Darlington aye, all in favor

MANAGER'S REPORT

1. Hamilton gave update on Coronavirus, World Health Organization declared a Pandemic. Hamilton had a meeting with Staff to develop a plan to maintain safety while keeping operational. Will finalize official plan and adapt as necessary.

CUSTOMER COMMENTS: - None

5:10 p.m. **Darlington made a motion to go into Executive Session (1) under M.G.L. Chapter 30A: Section 21(a) Clause 4 (to conduct strategy sessions in preparation for negotiations with Union and nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel) – General Manager Review, and will return to regular session for vote.** Pierce seconded, Roll Call Vote, Curtin aye, Pierce aye, Darlington aye, all in favor

5:21 p.m. Board returned to open session, **Pierce made a motion to vote for a Vote of Confidence for the General Manager and that under the SMLD offer of employment letter the General Manager receive the maximum 10% Performance Bonus based on 2019 salary and also a 3.25% wage increase for 2020 salary,** Darlington seconded, no discussion, **Roll Call Vote, Pierce aye, Curtin aye, Darlington aye, all in favor**


FUTURE AGENDA TIMES AND NEXT MEETING

1. Fiber Project
2. 2 Leominster Road
3. Main Street URD
4. Hybrid Truck Grant

Next Meeting – April 2, 2020 – 5:00 p.m.

5:34 p.m. - Meeting Adjourned

ATTEST:



Eric Darlington, Clerk

DATE:

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BOARD APPROVAL AND RELEASE:

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