

2018-03-08  
STERLING MUNICIPAL LIGHT DEPARTMENT  
REGULAR SESSION  
MEETING MINUTES

DATE: March 8, 2018

LOCATION: SMLD Building  
Rear Board Room  
50 Main Street  
Sterling, MA 01564

BOARD MEMBERS: Matthew Stelmach (Stelmach), Chairman  
Joseph Curtin Curtin) Vice Chairman  
Brian Pierce (Pierce), Clerk

SMLD STAFF: Sean Hamilton (Hamilton), Manager

MINUTES: Jane Brunetta (Brunetta)

ATTENDEES: Darren Borge, SMLD  
Joanne Hovis, President of CTC Technology & Energy  
David Talbot, Senior Researcher and Analyst of CTC

5:00 p.m. Meeting called to order, Chairman Stelmach stated that the meeting is subject to audio recording and broadcast. **Roll Call Attendance, Stelmach present, Curtin present, Pierce present**

PLEDGE OF ALLEGIANCE

Board members and attendance pledge allegiance to the flag of the United States of America

APPROVAL OF AGENDA

**Curtin made a motion to delete item #6 and to move 5a before Manager's Report and to approve agenda as amended**, Pierce seconded, no discussion, Stelmach aye, Pierce aye, Curtin aye

NEW BUSINESS

- a. CTC Technology Fiber Study – Hamilton introduced Joanne Hovis of CTC to present her presentation to SMLD Board Members as to how a fiber government study could help SMLD and the town. Ms. Hovis said included in the proposal will be the SMLD internal needs, feasibility of town buildings and how the CTC engineers will work with SMLD. Also, her financial model will include a full range of cost analysis, existing current needs, future needs and cash flow analysis

including pay back amounts. Board Members asked if assistance will be part of the proposal to include any consulting when program begins. Ms. Hovis said they would be available with any help that SMLD should need during implementation of the program.

**Curtin made a motion to accept CTC Technology & Energy proposal for Phase One Services for the amount of \$45,000** Pierce seconded, no discussion, Stelmach aye, Pierce aye, Curtin aye

Hamilton stated that SMLD employees would be allowed to install fiber.

#### MANAGER'S REPORT

1. Hamilton presented Board Members with annual report, which included the natural Gas Letter, sent to customers in January of 2018, the report needs to be submitted to the town by March 14, 2018.
2. Hamilton said FERC meeting in Washington with Richard Glickman, Federal Energy Regulatory Commissioner stating he was well aware of our storage project, meeting went really well, and he also met Rep. McGovern's aid Mike Cusher.
3. Hamilton said they received the E.F.Scattergood System Achievement Award from APPA; SMLD is the first municipality to receive this award in Massachusetts. Annual APPA Conference is June 15-20, 2018; Stelmach reiterated that he feels that all members should attend one conference per year.

#### OLD BUSINESS

- a. Community Solar Rate Discussion – Hamilton presented an example of how Solar would be broken down on customer's bills. Hamilton said residents would be protected on the upside with the solar energy portion of their bill not increasing, but would take advantage on the downside should it go down. Hamilton said kick off for the project will be April 17, 2018 and sign up will start on April 19, 2018 at the SMLD Open House.
- b. Community Solar Project Update – 99% panels are installed, battery coming Monday, all set to start
- c. Manager Review Form/Offer Letter Revisions - Hamilton sent Members the revised Offer Letter, including updates that reflect those in of the Policy Manual. Members were in agreement with the updated Offer Letter presented. - Managers Review set for March 17, 2018 at 8:00 a.m.

#### NEW BUSINESS

- a. CTC Technology Fiber Study – Presented under Agenda
- b. FERC Meeting – information included in Manager's Report
- c. SMLD Open House/Community Solar Ribbon Cutting – information included in Manager's Report  
Open House – April 18, 2018

#### APPROVAL OF PAST MINUTES –Deleted

CUSTOMER COMMENTS – Curtin thought the SMLD did very well during the storm compared to other communities. Hamilton said there were no major outages, except for North Cove Road, but several branches down, Members stated tree cutting should continue.

#### FUTURE AGENDA ITEMS

Pierce would like to discuss Releasing Executive Meeting Minutes, also clarification of what happens to files when a Board Member leaves.

6:45 p.m. Curtin made a motion to go into Executive Session (1) under M.G.L. Chapter 30 A: Section 21(a), Clause 10 (to Discuss Trade Secrets or Confidential, Competitively-Sensitive or Other Proprietary Information Provided in the Course of Activities Conducted by a Governmental Body as an Energy Supplier) – Project 2015A only to return to Regular Session to adjourn, Pierce seconded, Roll Call Vote, Curtin aye, Stelmach aye, Pierce aye

6:49 p.m. Meeting Adjourned

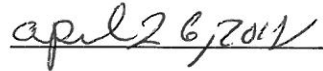
ATTACHMENTS:

1. Revised Agenda

ATTEST:

  
\_\_\_\_\_  
Brian Pierce, Clerk

DATE:

  
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April 26, 2011

BOARD APPROVAL AND RELEASE:

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