

2018-05-29
STERLING MUNICIPAL LIGHT DEPARTMENT
REGULAR SESSION
MEETING MINUTES

DATE: May 29, 2018

LOCATION: SMLD Building
Rear Board Room
50 Main Street
Sterling, MA 01564

BOARD MEMBERS: Joseph Curtin (Curtin), Chairman
Brian Pierce (Pierce), Vice Chairman
Eric Darlington (Darlington) Clerk

SMLD STAFF: Sean Hamilton (Hamilton), Manager

MINUTES: Jane Brunetta (Brunetta)

5:00 p.m. Meeting called to order, Chairman Joseph Curtin stated that the meeting is subject to audio recording. Roll Call Attendance, Darlington present, Curtin present, Pierce present

PLEDGE OF ALLEGIANCE

Board members in attendance pledge allegiance to the flag of the United States of America

APPROVAL OF AGENDA

Pierce made a motion to approve agenda as written, Darlington seconded, no discussion, Curtin aye, Pierce aye, Darlington aye

REORGANIZATION OF THE BOARD – Motion made by Pierce to nominate Joseph Curtin, Chairman, Brian Pierce, Vice Chairman, Eric Darlington, Clerk, Curtin seconded, no discussion, Curtin aye, Brian aye, Darlington aye, all in favor

MANAGER'S REPORT

1. APPA conference is June 15, 2018 and Hamilton will be attending, Hamilton said they are receiving the E.F. Scattergood Award, with SMLD being the first utility in Massachusetts to receive this award, it is quite an honor, this is for the battery storage project.
2. Darren went to North Carolina for SMLD to receive the RP.3 Diamond Award, last year SMLD received the Platinum Award. Out of 2,044 utilities only 244 have them. Award stickers have been installed on trucks
3. Hamilton said SMLD also received Safety Award for the sixth year

4. Hamilton said all information has been sent to DOER to receive the check for grant money of \$1.5 million for Battery Storage project; however, CFO of the State is still reviewing documents sent by NEC. Hamilton stated that this is holding up the audit, for they don't want to put in \$1.5 million as receivable
5. Hamilton said SMLD is eligible to be removed from "High Risk Pool" for workers comp insurance, an application to be removed from High Risk has been submitted. Our modification factor has declined from a high of 1.81 in 2010 to .92 in 2017
6. CTC for fiber – had a meeting May 9th with town departments to list their assets, which will be sent to CTC, which is a government study to see if cost feasible to go further with fiber, hopefully, has something to report in September.
7. Open House is scheduled for June 28, 2018 – 11:00 a.m. – 2:00 p.m.
8. Hamilton has not had a chance to talk to SLCT concerning camera, but will have something for the July Meeting
9. GDS just completed water study – sent to DPW
10. GDS did a quick review of the energy study of town buildings which is just about complete
11. Intern will be staying another couple of months to complete the asset management program, tagging every piece of asset in SMLD building

OLD BUSINESS

- a. Community Solar Project Update – Right now we are at 146,000 kilowatt hours for the first month. 130 residents have signed up for Community Solar, and we can take approximately 300 more and then will reach capacity. Hamilton said he met with Meetinghouse News to get all information out to residents.
- b. Booth Associates Update – Completed 3 phase portion of the distribution system study, working on single phase lines for North Row Road, and Rt. 140, we requested estimates for a study on our capacitors, recloser and fuse coordination, all came in under \$60,000, about \$6800 under budget. Our Power factor doesn't align with National Grid or ISONE so we need to correct it.
- c. Main Street Garage Roof – Completed, came in under \$25,000, when repairing, some plywood needed replacement, will have total cost shortly, SMLD employees did the roof repair. Also, garage door was raised up on 2 Leominster Building so bucket trucks can fit in this garage as it is heated, all trucks now can go into any garage
- d. 50 Main Street Administration Building – Mahan Slate repaired the slate roof, came in \$14,500, completed
- e. 2017 Financial Audit – Completed but on hold until check received from DOER

NEW BUSINESS

- a. Mueller Outage Management System - Hamilton said everything is in, but there is a 10 minute delay, trying to reduce the delay. Mueller said they have withdrawn their multi speed plan this year and maybe not even do it. Hamilton said everything is complete, right down they don't know what to do, will continue to see what can be done
- b. RP3 Plaque – Reported in Manager's Report
- c. Safety Award – Reported in Manager's Report
- d. Workman's Compensation Review – sent all information asking to be removed from High Risk Pool

APPROVAL OF PAST MINUTES –

1. April 29, 2018 – Regular Session Minutes – Pierce made a motion to approve April 29, 2018 Regular Session Minutes as written, Darlington seconded, no discussion, Curtin aye, Pierce aye, Darlington aye, all in favor

CUSTOMER COMMENTS

None

FUTURE AGENDA ITEMS

1. Mueller
2. Audit
3. 5:55 p.m. – Pierce made a motion to adjourn, Darlington seconded, no discussion, Curtin aye, Pierce aye, Darlington aye, all in favor

4.

Meeting Adjourned

Attachment:

1. Agenda

ATTEST:



Eric Darlington, Clerk

DATE:

06-18-18

BOARD APPROVAL AND RELEASE

June 14,2014