

2016-06-29  
STERLING MUNICIPAL LIGHT DEPARTMENT  
REGULAR SESSION  
MEETING MINUTES

**DATE:** June 29, 2016

**LOCATION:** SMLD Conference Room  
50 Main Street, Sterling, MA 01564

**BOARD MEMBERS:** Matthew Stelmach (Stelmach), Chairman  
Brian Pierce (Pierce) Clerk  
Joe Curtin (Curtin)

**SMLD STAFF:** Sean Hamilton (Hamilton), Manager

**MINUTES:** Jane Brunetta (Brunetta)

**Attendees** Michael Barrett-PLM

5:00 p.m. Meeting called to order, Stelmach opens meeting with **Roll Call Attendance, Stelmach aye, Pierce aye, Curtin aye.**

**PLEDGE OF ALLEGIANCE**

Board members and attendees pledged allegiance to the flag of the United States of America.

**APPROVAL OF AGENDA**

**Curtin made a motion to approve agenda except to hold on item #6, Pierce seconded, no discussion. Stelmach aye, Pierce aye, Curtin aye - all in favor.**

**3)MANAGER'S REPORT**

- a. Hamilton displayed new power strips for customers signing up for auto payment
- b. Hamilton presented a depreciation transfer list for vote at next meeting.
- c. A new customer inquired about lighting incentives beyond our standard rebates, with no takers of rebate offers today can we offer more assistance, board took under advisement pending more information available grants and cost.
- d. Hamilton explained a new grant opportunity through MMWEC, he will submit for \$12,500 to investigate Community Solar programs along with a grant application for the DPW to do a review of the energy efficiency of the pumps in the well stations.
- e. Truck S512 is in need of major front end work , it is a 2004, a replacement would be \$57,254, it was decided to repair the truck and discuss replacement during the budget discussions.

**4)OLD BUSINESS**

**A) Community Clean Energy Resiliency Initiative**

1,3 Michael Barrett of PLM explained the method of replacing the Electro-Mechanical relays with solid state relays and why this was needed to prevent backfeed , after discussion and **on a motion**

by Curtin to amend the current contract engineering services for a not to exceed cost of \$130,168, seconded by Pierce it was approved 3-0 to replace the panels and relays at the Chocksett substation with Sweitzer relays, the estimated total cost is \$256,823.

2. After discussion on amending Reynolds contract to include Owners Project Manager services throughout the Energy Storage project , on a motion by Curtin second by Pierce it was approved 3-0 to amend Reynolds contract to not exceed \$102,880.

Hamilton reported the test borings will cost \$3,600 and will take place next week at the substation, Stelmach asked whose scope of work this fell under, Hamilton replied SMLD.

4. Hamilton updated the board on the contract for the battery storage project, our attorney has the first draft and Scott Reynolds has sent in the matrix for the scope of work for each party.

**B) MLP Grant Update-** Hamilton reported that the basement lights for the Butterick building were left off the original quote, the cost for the additional fixtures would be \$2,076.00. **On a motion by Curtin second by Pierce, 3-0, all in favor of purchasing the additional lights.**

**c) Pikes Hill Update-** Hamilton reported Pikes Hill underground cable replacement was almost complete, with road crossings beginning next week, we are addressing some customer concerns that we will have to hydroseed again in the fall because of the dry weather.

**5)New Business-None**

**6) Approval of Past minutes- Held until next meeting**

**7) CUSTOMER COMMENTS**

Pierce thanked the SMLD for the quick work in removing a damaged tree on Boutelle Rd. i.

**8) FUTURE AGENDA ITEMS & SCHEDULE NEXT BOARD MEETING**

Large customer incentive program

May 12<sup>th</sup> minutes

**9) At 5:51 pm on a motion by Pierce 2<sup>nd</sup> by Curtin, 3-0 all in favor the meeting was adjourned**

ATTEST:

  
Brian Pierce, Clerk

DATE APPROVED

Nov 3, 2016