

2017-12-20
STERLING MUNICIPAL LIGHT DEPARTMENT
REGULAR SESSION
MEETING MINUTES

DATE: December 20, 2017

LOCATION: SMLD Building
Rear Board Room
50 Main Street
Sterling, MA 01564

BOARD MEMBERS: Matthew Stelmach (Stelmach), Chairman
Joseph Curtin Curtin) Vice Chairman
Brian Pierce (Pierce), Clerk

SMLD STAFF: Sean Hamilton (Hamilton), Manager
Darren Borge (Borge) Operation Supervisor

MINUTES: Clerk

ATTENDEES: None

5:15 p.m. Meeting called to order, Chairman Stelmach stated that the meeting is subject to audio & recording and broadcast. Roll Call Attendance, Stelmach present, Curtin present, and Pierce present

PLEDGE OF ALLEGIANCE

Board members and attendance pledge allegiance to the flag of the United States of America

APPROVAL OF AGENDA

Pierce made a motion to remove CTC Fiber Proposal, under 4(a) and approve the agenda as amended, Curtin seconded, no discussion, Stelmach aye, Pierce aye, Curtin aye

MANAGER'S REPORT

1. Berkshire Refunding, Hamilton reported the refinancing of the Berkshire Wind project was complete and SMLD will save \$29,000/year or \$315,215 during the life of the project.
2. Substation Relays, Hamilton discussed with the board the idea of declaring the relays we are removing from the substation surplus and allowing NEPPA to have them as teaching tools, the board was in support of the idea. Hamilton will reach out to NEPPA.

3. Mutual Aid, Hamilton reported the mutual aid program to St Thomas will not be continuing in January as previously reported and the vehicles will be shipped back by the end of December to early January, he will present a cost breakdown next meeting.
4. Clean Energy Standards- Hamilton reported that MEAM continues legislative work in keeping the municipal light plants out of the Clean Energy Standards that would go against existing laws.
5. School Light repair- The new control has been installed and the school zone light has been repaired.
6. Stillwater Lights-Borge reported the Stillwater Condominium lights have been ordered and we will begin installing them when they arrive, the broken ones requiring new bases will be installed in the spring.
7. Senior Center Generator, Hamilton reported the Senior Center Generator has been ordered and we will store for the winter, the generator is to be located next to the transformer and conduit has been place through the building in anticipation of the project which will take place in the spring
8. New Construction, Hamilton reported on buildings either being built new or getting rebuilt throughout Sterling, including, the Prime Wellness building on Chocksett Rd, a new Medical building on Leominster Rd and National Grid's new equipment storage building on Pratts Junction Rd.
9. The new Locks and cameras are complete and new ID cards /entrance cards were distributed.

OLD BUSINESS

- a. CTC Fiber Proposal-Hold until next
- b. Booth Associates System Assessment – Hamilton spoke with Bill Jordan from Booth Associates and he will send a revised proposal after the first of the year.
- c. GIS/OMS project update, Borge gave a presentation to the board on the outage management system (OMS) stating real time outage tracking will begin when Mueller is able to track outages in real time after they convert to a multi speak platform in June of 2018.
- d. Natural Gas Letter, a revised natural gas letter explaining the SMLD position on why they are not pursuing the natural gas franchise was distributed, after discussion and **on a motion by Curtin, 2nd by Pierce, is was voted 3-0 to send out the letter to customers after minor edits.**

NEW BUSINESS

- a. Net Metering Policy, the solar cap of 3.5 mw was discussed, and it was agreed to table until the next meeting to get more information on the number of systems and the % of our power supply, it was also discussed how to incorporate energy storage into the policy.
- b. Relay Panel Replacement, Hamilton gave an update on the relay panel replacement at the Chocksett Substation with the end of January expected to be the completion date.

APPROVAL OF PAST MINUTES

1. Regular Session Minutes – November 30, 2017 – **Curtin made a motion to approve Regular Session Minutes of November 30, 2017 as amend**, Pierce seconded, no discussion, Stelmach aye, Pierce aye, Curtin aye, all in favor

Executive Session Minutes – November 30, 2017 – **Curtin made a motion to approve, and not release, Executive Session Minutes of November 30, 2017, as amended**, Pierce seconded, no discussion – Roll Call Vote, Stelmach aye, Pierce aye, Curtin aye, all in favor

CUSTOMERS COMMENTS

There were no customer comments

FUTURE AGENDA ITEMS

None

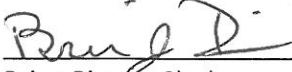
6:20 p.m. Pierce made a motion to go enter Executive Session under M.G.L. Chapter 30A: Section 21(a), Clause 10 (to Discuss Trade Secrets or Confidential, Competitively=Sensitive or Other Proprietary Information Provided in the Course of Activities Conducted by a Governmental Body as an Energy Supplier) - Community Solar Program, Berkshire Wind, only to return to open session to adjourn, Curtin seconded, no discussion – Roll Call Vote – Stelmach aye, Curtin aye, Pierce aye, all in favor

6:41 Meeting Adjourned

Attachments:

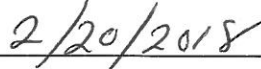
1. Agenda

ATTEST:



Brian Pierce, Clerk

DATE:



BOARD APPROVAL AND RELEASE:
