

2017-08-31  
STERLING MUNICIPAL LIGHT DEPARTMENT  
REGULAR SESSION  
MEETING MINUTES

DATE: August 31, 2017

LOCATION: SMLD Building  
Rear Board Room  
50 Main Street  
Sterling, MA 01564

BOARD MEMBERS: Matthew Stelmach (Stelmach), Chairman  
Joseph Curtin Curtin) Vice Chairman  
Brian Pierce (Pierce), Clerk (Absent)

SMLD STAFF: Sean Hamilton (Hamilton), Manager

ATTENDEES: None

7:05 a.m. Meeting called to order, Chairman Stelmach stated that the meeting is subject to Audio & video recording and broadcast. **Roll Call Attendance, Stelmach present, Curtin present**

#### PLEDGE OF ALLEGIANCE

Board members and attendance pledge allegiance to the flag of the United States of America

#### APPROVAL OF AGENDA

Curtin made a motion to move the minutes approval to next meeting, Stelmach seconded, no discussion, Stelmach aye, Curtin aye, all in favor.

#### MANAGER'S REPORT

1. Hamilton reported the oil tank located in 2 Leominster Road began to leak, only minimal amounts leaked out so we had Whitney Oil Co. pump the tank completely and have KLeen tank coming into remove the tank, with the problems experienced with the oil Modine alternatives are being looked into, Stelmach and Curtin both suggested looking into radiant propane infra-red units for their efficiency and better heat distribution,
2. Hamilton also reported the video of the Sterling battery project will be released at the Solar Power International conference in Las Vegas and the Microgrid Conference in Boston on September 11<sup>th</sup>. They are also looking at putting sub titles in it to release in Japan.
3. Hamilton discussed the new trailer purchased for \$1,950.00 to house all the new underground safety equipment for working in vaults and manholes.

4. Hamilton reported the new digital relay panels for the Chocksett substation will be in October 4<sup>th</sup>.

**OLD BUSINESS-None**

**NEW BUSINESS**

1. Hamilton reviewed the proposal received by CTC Energy and Technology, for a study on fiber optics in Sterling, Stelmach would like to meet with CTC to review the scope and discuss areas that can be performed by SMLD and may lower the cost.
2. Hamilton presented pictures and walked through the scenario that caused the outage at the substation on August 26<sup>th</sup>, a large section of town was out of power for about an hour, a bird had landed on our buss bar and tripped the recloser, Green Jacket, who provides protection devices for substations ,will be in on September 5th to review Chocksett substation for solutions, the Russian Olive trees around the substation are a natural habitat for birds , Curtin asked if we should look into removing the brush from the area.

**Approval of past Minutes**

There were no minutes presented for approval

**Customer Comments**

There were no customer comments

**Future Agenda items-**Stelmach asked if we would be attending the All Boards meeting with the Selectmen, Curtin said the Energy Committee will be attending.

**At 7:40 am, Curtin** made a motion to go into Executive Session 1 under M.G.L. Chapter 30A: Section 21(a), clause 10 (to Discuss Trade Secrets or Confidential, competitively–Sensitive or Other Proprietary Information Provided in the course of activities Conducted by a Governmental Body as an Energy Supplier) –Community Solar Program. Carbolon– only to return to open session to adjourn, second by Stelmach - **Roll Call Vote, - Stelmach aye, Curtin aye,**

FUTURE AGENDA ITEMS AND SCHELDUE NEXT BOARD MEETING  
**Fiber Study, Sterling Community Solar and Storage project**

8:04 A.m. Meeting Adjourned

**ATTACHMENTS:**

None

**REFERENCE DOCUMENTS**

None

ATTEST;

Brian Pierce  
Brian Pierce, Clerk

Date:

Sept 28, 2017

BOARD APPROVAL AND RELEASE

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