

2016-11-03
STERLING MUNICIPAL LIGHT DEPARTMENT
REGULAR SESSION
MEETING MINUTES

DATE: November 3, 2016

LOCATION: SMLD Building
Rear Board Room
50 Main Street
Sterling, MA 01564

BOARD MEMBERS: Matthew Stelmach (Stelmach), Chairman
Joseph Curtin Curtin) Vice Chairman
Brian Pierce (Pierce), Clerk

SMLD STAFF: Sean Hamilton (Hamilton), Manager

MINUTES: Jane Brunetta (Brunetta)

5:30 p.m. Meeting called to order, Chairman Stelmach stated that the meeting is subject to Audio recording only, **Roll Call Attendance, Stelmach present, Curtin present, Pierce present**

PLEDGE OF ALLEGIANCE

Board members and attendance pledge allegiance to the flag of the United States of America

APPROVAL OF AGENDA

Curtin made a motion to approve agenda as written, Pierce seconded, no discussion, Stelmach aye, Pierce aye, Curtin aye, all in favor

MANAGER'S REPORT

1. Hamilton stated that they lost the transmission in the Ford Ranger and is at Clapham in Leominster to be replaced – going to keep it , cost is \$2500
2. Depreciation Transfer given last week to board members, will discuss at next meeting
3. Hamilton updated members of his meeting in Washington last week, where he and MMWEC requested FERC give an exemption for MLPs to use their our own assets to self supply, as a capacity obligation. Hamilton also stated that they discussed I-Map Process to make sure that renewables and public policy did not interfere with the market and make sure FERC puts it on their radar screen. Hamilton said they are willing to work

with us to keep our rates down, but the best part of the meeting was the closing discussion of our Storage Project, they were interested in the project. Hamilton stated that this was one of the best discussions he had with the committee in the last 5 years of attending.

OLD BUSINESS

- a. Community Clean Energy Resiliency Initiative Update – Hamilton presented the board members with an updated cost to date – Hamilton stated that they are under budget by \$321,000. Hamilton met with our IT consultant concerning communication, how alarms work, and allowing access while protecting our network. Hamilton said he would like to test our fiber now and Shrewsbury Electric Light and Cable Operations (SELCO) said they would work with us on the weekends. Hamilton said the foundation is in place, Cutler did a great job, as well as Darren, Tom and the crew did laying the conduits. Hamilton stated that the container drop will be November 14, 2016. Stelmach asked if we were finished with Legal Costs, Hamilton stated yes.
- b.

NEW BUSINESS

- a. 2017 Budget - Hamilton presented board members with 2017 budget, going into detail on items that have increased. Highlighted discussions were payroll, employees retiring, radio purchases, Main Street Project and purchasing a new vehicle for Manager. Hamilton did state that there were not any surprises in the budget.

APPROVAL OF PAST MINUTES

1. May 12, 2016 – Regular Minutes – Curtin made a motion to approve minutes as written, Pierce seconded, no discussion, **Stelmach aye, Curtin aye, Pierce aye, all in favor**
May 12, 2016 – Executive Session Minutes, Curtin made a motion to approve as written, Pierce seconded, no discussion, **Roll Call Vote, Curtin aye, Pierce aye, Stelmach aye, all in favor – Minutes not to be released**
2. June 12, 2016 Regular Minutes – Curtin made a motion to approve as amended, Pierce seconded, no discussion, **Curtin aye, Stelmach aye, Pierce aye, all in favor**
3.
June 12, 2016 Executive Session 1 – Curtin made a motion to approve as written, Pierce seconded, no discussion, **Roll Call Vote – Curtin aye, Stelmach aye, Pierce aye, all in favor, Not to be released**

June 12, 2016 – Executive Session 2 – Curtin made a motion to approve as written and release, Pierce seconded, no discussion, **Roll Call Vote, Curtin aye, Pierce aye, Stelmach aye, all in favor**
4. June 29, 2016 Regular Minutes – Curtin made a motion to approve as amended, Pierce seconded, all in discussion, **Curtin aye, Pierce aye, Stelmach aye, all in favor**

CUSTOMER COMMENTS

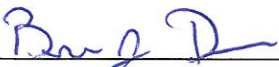
Hamilton presented the board members with an e-mail sent from Marty Piermarini of Rock Breakers LLC praising the whole department, especially Tom Sparks for their great service in the LKQ Project.

FUTURE AGENDA ITEMS

1. Minutes
2. Vote on budget
3. Terms and Conditions

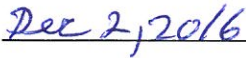
8:15 p.m. - Meeting Adjourned

ATTEST:



Brian Pierce, Clerk

DATE:



BOARD APPROVAL AND RELEASE

12-01-2016

Attachments:

1. Agenda
2. E-Mail from Rock Breakers LLC